

**Exeter Open Award Centre (EOAC)  
Annual General Meeting Minutes**

**Date:** 21 January 2015

**Time:** 6:30 pm

**Location:** Middlemoor Fire Station

- 1) Apologies
  - a. Postponement of meeting from November
  - b. Attendees
    - *No apologies from the Chairman or Secretary*
    - *Apologies from Hazel Salmon and Mrs Salmon*
    - *Attendees:*
      - *Finn Manning,*
      - *Ester Martin,*
      - *Alex Arthurs,*
      - *Kevin Chamberlain,*
      - *Kevin Greenhill,*
      - *Celia Butler (acted as Secretary)*
      - *Michelle Grist (Remote – acted as Chair)*
- 2) Approval of Last Year's Minutes
  - *Additional note to the minutes, Kevin Greenhill was not able to become treasurer, so Michelle Grist continued as treasurer for 2014.*
  - *Approval of minutes proposed by Kevin Chamberlain, seconded by Kevin Greenhill.*
- 3) Chairman's Report

*See Chairman's Report attached below – Appendix A*
- 4) Treasurer's Report

*See Accounts attached below – Appendix B*
- 5) Quartermaster's Report
  - *Note to participants to return kit clean, especially the Trangas (cookers).*
- 6) Election of Officers
  - a. Chair
  - b. Quartermaster
  - c. Treasurer
  - d. Secretary
  - *Chair – Kevin Greenhill, proposed: Michelle Grist, seconded: Finn Manning,*
  - *Quartermaster – Kevin Chamberlain, proposed: Ester Martin, seconded: Finn Manning,*
  - *Treasurer – Celia Butler, proposed: Michelle Grist, seconded: Finn Manning,*
  - *Secretary – Alex Arthurs, proposed: Kevin Greenhill, seconded: Ester Martin*
- 7) LYN Representatives
  - *Ester Martin volunteered for this position to represent Exeter Open Award Centre for the Local Youth Network.*
- 8) Bob Marshall Award
  - *Bob Marshall Award is to be presented to Alice Blazer*
  - *Alice was part of the Exeter FC Bronze group last year and received her award in October. Last April she received serious back injuries in a riding accident and had to have several operations. Despite the fact that she was unable to carry a rucksack and experienced considerable pain when walking and camping, she completed both the official practice and the assessed expeditions successfully and kept cheerful throughout. It would be good if her efforts could be recognised.*

#### 9) Review of Constitution

- Amendments were made to the constitution to reflect changes within the group, as listed below:
  - §5 – Equipment policy: “...participants acknowledge that a £5 deposit is added to each participant's expedition fee...” to “...participants acknowledge that a £5 deposit **may be** added to each participant's expedition fee...”.
  - §6 Officers (c) “Treasurer (must be over 18)” with the addition of “**and approved as an account signatory by the bank**”.
  - §7 Centre Management with the addition of “**with a minimum of 3**”.
  - §8 General Meetings (a) “An AGM must be held every November” amended to read “An AGM **should be held within 3 months of the end of the financial year**”.
  - §9 Geographic area “The centre cover the geographic area of Devon County Council” amended to read “The centre **serves participants normally resident in the county of Devon**” to allow for those who are studying at University in other parts of the country but are still continuing with the award remotely.

#### 10) New Equipment

- Suggestions for new equipment:
  - Bivi bags,
  - Whistles,
  - Sleeping bags/waterproof trouser – to be purchased as required due to the variation in the size of participants who may require these items.
  - Gaters
  - Mobile phones – to be purchased as the need arises.
- Vodafone have given EOAC a £10 pay as you go credit for free, as there were problems when using top ups on mobile phones that had not been used for a long period of time.

#### 11) Training

- One Mountain Leader Assessment will be undertaken this year, however this had already been booked and paid for last year.
- No other training or first aid courses are required for the leaders at this time.

#### 12) Next Year's Programme

- Eleven Participants are interested in a proposed gold DofE expedition which will be open to all participants in Devon. This would be run as one or two teams once location, dates and therefore number of participants have been confirmed.
- A bronze DofE practice expedition and assessed expedition are planned this year.
- EOAC also have two silver DofE participants.

#### 13) Website

- [www.eoac.org.uk](http://www.eoac.org.uk) is reserved by Kevin Chamberlain, and he will work with the group to include information useful to all participants and guardians.
- Kevin Greenhill is to setup a twitter account for the group using the email address [info@eoac.org.uk](mailto:info@eoac.org.uk)

#### 14) AOB

- None

## Appendix A – Chairman's Report

### Expeditions

Overall it has been a quiet year as far as expeditions were concerned. There was no demand for an open gold expedition last year.

- April
  - Gold/Silver expedition training weekend - 6 participants
- June
  - 2 day Bronze practice expedition - Culm Valley/Blackdown Hills- 5 participants
  - 3 day Gold practice expedition - Dartmoor - 5 participants
  - 2 day Bronze qualifying expedition - Woodbury - 5 participants
- July
  - 3 day Silver practice expedition - Teign Valley - 4 participants
- August
  - 5 day Gold qualifying trip to Brecon - 5 participants (4 from our unit) - 4 days of expedition.
  - 3 day Silver qualifying expedition – South East Dartmoor - 4 participants

### Participant Numbers

	Enrolments	Completions (through eDofE)	Active (as at Nov 14)	Inactive* (as at Nov 14)
Bronze	4	8	10	1
Silver	4	6	8	1
Gold	4	2	10	10

\* no contact during the year, not the eDofE definition

### Changes to Leaders

- Celia Butler had to step down as a leader due to other commitments but agreed to remain as a trustee.
- Brendon Philips removed from list of leaders as he has not made contact in over a year.