

THE DUKE OF EDINBURGH DOFE (DEVON)

EXETER OPEN AWARD CENTRE

CONSTITUTION

1 NAME

The name of the group shall be EXETER OPEN AWARD CENTRE (hereafter called 'the centre').

2 AIMS AND OBJECTIVES

The aims and objectives of the centre are:

- a) to advance the learning of young members of the public at large through a program of activities based on the philosophy of The Duke of Edinburgh's Award using the 5 sections of the DofE [*namely 1. Volunteering; 2. Expedition; 3. Skills; 4. Physical; 5. Residential*].
- b) in the interests of the social development of the members, provide and promote the provision of the facilities of the centre in order to improve members conditions of life and well being.
- c) to enable the young people participating to be responsible adults equipped with the confidence and skills to contribute toward their community.

3 POWERS AND FUNCTIONS

In furtherance of its aims and objectives, but not beyond, the centre shall:

- a) work in collaboration with the DofE (Devon) office.
- b) co-operate with other groups within the geographic area.
- c) do all lawful acts and thing necessary for the attainment of the DofE.
- d) provide opportunity for conformity of standards.
- e) promote good practice within the DofE.
- f) encourage recruitment of leaders to the DofE.
- g) ensure opportunity to participate regardless of walks of life and abilities

4 MEMBERSHIP

- a) Membership is unrestricted. Any person may be a member on signing up to the DofE, or volunteering as a leader subject to satisfactory DBS Check.
- b) A member of the county DofE team [nominally the County Officer] is honorary member.
- c) Members must be active within the last financial year.

5 EQUIPMENT POLICY

Upon taking membership of the group, participants acknowledge that a £5 deposit may be added to each participant's expedition fee. This is to cover the expense of any kit that may be lost/damaged/not returned during any expedition period. Upon the clean, undamaged return of **all** borrowed equipment, all participants shall receive a full refund of the £5 deposit. Should any borrowed equipment be lost, or returned in an unsatisfactory condition, then the £5 deposit from each participant will be used towards the cost of repair/replacement.

6 OFFICERS

The following officers shall be elected annually from the membership:

- a) Chair,
- b) Secretary,
- c) Treasurer (must be over 18) and approved as an account signatory by the bank.
- d) Quartermaster

7 CENTRE MANAGEMENT

The centre management committee shall consist of the Leader, Chair, Secretary, Treasurer and enough members to make the committee consist of up to 25% of the membership with a minimum of 3.

8 GENERAL MEETINGS

- a) An AGM should be held within 3 months of the end of the centre's financial year.
- b) Elections of officials to be ratified at the AGM
- c) AGM to be open to all

9 GEOGRAPHIC AREA

The centre serves participants normally resident in the county of Devon.